



**ST PATRICK'S**  
Catholic College



# St Patrick's Catholic College

## **Exam Regulations Guide for Students**

## Year 11 Internal Exam Timetable

Date	Reg	Period 1	Period 2	Period 3	Period 4	Period 5
Mon 20/11/17		English Paper 1 (1hr 45m)		Sport Science (1hr)	Maths: Higher Paper 1, Foundation Paper 2 Non-Calculator (1hr 30min)	
Invigilation		MWA/KNE/JHA/NMC/VWI	LLA/JHR/EWA/RMU/MSI	MDI/MWI/DCA	ABA/SMG/RRH/VLI/GPO	PMO/ASM/JHR/ARE/LLA
Lessons		Ge/Hi/H&S/Sp/Sc	RE/En	Pe/Ma/Bi	Ma/Bi/Py	En/Re
Tue 21/11/17		History Paper 1 (1hr 20m)		French Reading Higher (1hr) Foundation (45m)	RE (1hr 30m)	
Invigilation		MWI/KHO	AOB/MWI/KHO	MWI/MWI/KHO	SMU/LVA/DHI/KNE/SFE	LLA/JHR/EWA/RMU/MSI
Lessons		Bi/Py/Ma/Ch	Er/Ge/Hi/Md/SS	Ar/Fr/Lm/Sp	Ar/Cs/Er/Hi/SS	RE/En
Wed 22/11/17		Science Paper 1 Biology (1hr 45m) Double (1hr 15m)			French Written Higher (1hr 15m) Foundation (1hr)	
Invigilation		PMO/JHR/EWA/RMU/LLA	ABA/KLE/SMG/FCR/LYO		MWI/KHO	MWI/MWI/KHO
Lessons		En/Re	Ma/Bi/Ch		Bi/Py/Ma	Ar/Fr/Lm/Sp
Thu 23/11/17		Geography (1hr 30m)		Spanish Reading Higher (1hr) Foundation (45m)	Science Paper 2 Physics (1hr 45m) Double (1hr 15m)	
Invigilation		MWA/MWI/DMC	MWI/DMC	NMC/MWI/DMC	MWA/KNE/JHA/NMC/SMG	OMO/VWI/RRH/FCR/LYO
Lessons		Er/Ge/Hi/Md/Ss	Ma/Py/Ch/Py	Ar/Fr/Lm/Sp	Ge/Hi/Hs/Sp/St	Py/Ch/Ma
Fri 24/11/17		Maths: Higher Paper 2, Foundation Paper 1 Calculator Allowed (1hr 30min)		Engineering (1hr)	Media (1hr 30m)	
Invigilation		ABA/KLE/SMG/FCR/GPO	MWA/KNE/JHA/NMCSMG	DHI/MWI/CSM	MWI/CSM	MWI/CSM
Lessons		Ma/Bi	Ge/Hi/Hs/Sp/St	Ar/Cs/Er/Hi/Ss	En/Re	Er/Ge/Hi/Md/Ss

## Year 11 Internal Exam Timetable

Date	Reg	Period 1	Period 2	Period 3	Period 4	Period 5
Mon 27/11/17		Spanish Written Higher (1hr 15m) Foundation (1hr)		Health & Social (1hr)	History Paper 2 (1hr 45m)	
Invigilation		MWI/DCA	MWI/DCA	MDI/MWI/DCA	CSM/DMC	CSM/DMC
Lessons		Ma/Ch/Py	Re/En	Pe/Bi/Py	En/Re	Ge/Hi/Hs/Sp/St
Tue 28/11/17		English Paper 2 (1hr 45m)		Spanish Listening Higher (45m) Foundation (35m)	Science Paper 3 Chemistry (1hr 45m) Double (1hr 15m)	
Invigilation		MWI/KHO	SMU/LVA/DHI/KNE/SFE	LLA/ASM/JHR/ARE/MSI	DHI/MWA/AOB/ASM/GMO	SMG/KLE/OMO/LYO/GPO
Lessons		En/Re	Ar/Cs/Fr/Hi/Ss	Re/En	Er/Ge/Hi/Md/Ss	Bi/Ma/Py
Wed 29/11/17						
Invigilation						
Lessons						
Thu 30/11/17		Maths: Higher Paper 3, Foundation Paper 3 Calculator Allowed (1hr 30min)		French Listening Higher (45m) Foundation (35m)	Computer Science (1hr 30m)	
Invigilation		SMU/LVA/DHI/KNE/SFE	VWI/KLE/LYO/FCR/VLI	MWI/MWI/KHO	MWI/DCA	MWI/DCA
Lessons		Ar/Cs/Er/Hi/Ss	Ch/Ma/Py	Ar/Fr/Lm/Sp	En/Re	Py/Ch/Ma
Invigilation						
Lessons						

# Access Arrangements

- **Students with Access Arrangements:**
- T Felgate to Little Link for 1:1 with L Evans
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- NAMES to Meeting Room 1 with D Hamilton
- 
- NAMES to Meeting Room 2 with TA Reader
- 
- NAMES with 25% extra time and/or laptops to the Exam Hall on row H. Students with extra time should register and immediately come down to the Hall to start ASAP during AM and PM form times.

# JCQ

- JCQ is an independent body which controls exam boards and exam centres in the UK.
- Read the notices – they contain important information about controlled assessments and coursework as well as exam regulations.

# Entering the Hall

- As soon as you enter the hall you must keep silent.
- No talking at all
- You should already know where you are sitting – if your form tutor or subject teacher has not shown you the seating plan then ask to see it.
- Seating plans are also on display in the dining room.

# Absence

- It is your responsibility to catch up on any mock exams that are missed.
- If you are absent for the final examinations you will get a “U” grade unless you have a doctors note.
- In which case the exam board will use the mock exam grade along with other information.

# Be equipped

- Make sure you have everything you need to do the exam in a clear plastic packet:
- At least two BLACK pens – all exams  
(blue pen can't be read by the scanners)
- Pencils – science/maths/technology
- Ruler – science/maths/technology
- Maths equipment - maths
- Casio Calculator – maths/science/geography
- Coloured pencils and sharpener - technology



# Do not bring

The following items must not be brought into the exam room:

- Notes/Books/Papers
- Mobile phones/electronic devices/Smart watches
- Pencil cases – unless see-through
- Bags and coats

Possession of unauthorised items is breaking the rules even if you do not intend to use them and could result in penalty and possible disqualification.

You will be told where to leave your bags before the exams.

Standard wristwatches are allowed but must be placed on your desk.

# During the exam – the paper

- Tell the invigilator at once if you think you have the wrong paper or if the paper is incomplete or badly printed.
- Read carefully and follow the instructions printed on the question paper and answer booklet.
- Do not use correcting fluid, highlighters or gel pens in your answer – but you can and should use highlighters on the questions and resources, for example in English
- Fill in all the details required on the front before you start the exam and on any additional sheets you use – use your legal forename and legal surname.
- If you use additional sheets, fasten them together with a treasury tag.

# During the exam - advice

- Always listen to the invigilator – follow their instructions at all times.
- Put up your hand during the exam if:
  - you have a problem and are in doubt about what you should do
  - you do not feel well
  - you need more paper or equipment

# During the exam - regulations

- Do not talk or try to communicate with or disturb other candidates - this could include turning round, tapping, waving etc. This is breaking the rules and will be subject to penalty and possible disqualification.
- If you leave the exam room, unaccompanied by an invigilator, you will not be allowed to return.

# After the exam

- Do not leave the exam room until told to do so by the invigilator.
- Do not take from the exam room any stationery or other materials provided for the exam.
- Leave quietly – some students will still be working and classes will be taking place around school.

# Final Advice

- Bring your favourite pens – nice comfortable ones!
- Bring a bottle of water – small sips will keep you hydrated and alert – don't drink too much though or you'll keep needing the loo!
- If you have time left, go over the questions again and again and again. If you've missed any questions, a guess is always worth a try.
- Try and enjoy it! This is your chance to show off to the examiner exactly what you know.